



## Call for Nominations - GWSF Board Member Elections 2022

There are 12 places on the GWSF Board, consisting of:

- 8 directors who are committee members of GWSF member organisations
- 4 directors who are staff members of GWSF member organisations.

At each AGM one-third of the places on the Board are subject to appointment. Currently there is an existing vacancy for a HA committee member place, and additionally the Board members retiring in 2022 are:

Name	HA	Category	Year appointed or re-appointed	Other notes
Colin Turnbull	Hawthorn HC	Staff	2020	Not re-standing
Helen Moore	Reidvale HA	Committee	2019	
Louise Smith	Queens Cross HA	Staff	2020	Not re-standing
Existing vacancy		Committee		

**This means there are four vacancies – two in the committee member category and two in the staff category.**

All affiliate members of GWSF are entitled to make one nomination in the committee member category.

If there are more than two nominations for the committee member category, there will be an election. If there are more than two nominations for the staff category, there will be an election

**All nominated candidates will be asked to produce a short statement (100-150 words) setting out brief information about who they are and what they hope to bring to the GWSF Board.**

For information, the other GWSF Board members are:

- Andrew Scott, Molendinar Park HA
- Andy Duffin, West Whitlawburn HC
- Annie Macfarlane, Govanhill HA
- Claire Taylor, Hillhead HA
- Jim Whiston, Ayrshire Housing
- John Hamilton, Barrhead HA
- Linda Sichi, Milnbank HA
- Saroj Bains, Paisley HA

## **GWSF Board member nomination process**

**1. For the GWSF Member Housing Association/Co-operative making the nomination, please email GWSF notification that your association/co-operative is nominating a representative for election as a committee member or staff member (please indicate which) director of GWSF**

**2. For the person nominated: please email GWSF with the following wording of confirmation:**

I am willing to be nominated for appointment as a director of GWSF. If appointed, I agree to uphold the GWSF constitution and to comply with the policies and procedures the GWSF Board has approved relating to the role and conduct of Board Members. As a candidate I agree to produce a short statement supporting my nomination.

Please email nominations and short supporting statement from the nominated person, by **5pm on Monday 8 August 2022** to [david.bookbinder@gwsf.org.uk](mailto:david.bookbinder@gwsf.org.uk)

# **Interested in joining the GWSF Board?**

## **Information for prospective Board Members**

### **1. Who is eligible to be a Board Member?**

- The GWSF Board is made up of 12 members (8 committee members of GWSF member organisations, and 4 employees of GWSF member organisations).
- You must be nominated by a housing association or co-operative that is a full affiliate member of GWSF. Each GWSF member organisation can nominate one person in each of the two board membership categories. Associate members of GWSF are not able to nominate Board members or to vote on the appointment of Board Members.
- The GWSF Board can appoint up to two additional Board Members as co-optees.
- There are some conditions that would make a person ineligible to act as a Board Member. These are described in the GWSF constitution, available on our website. The main conditions to be aware of are those that apply under company law, such as bankruptcy and criminal convictions involving dishonesty

### **2. The Board's responsibilities**

- The Board is responsible for GWSF's governance and is accountable to the membership.
- The Board's main responsibilities are:
  - To set GWSF's aims and objectives, and to approve and monitor the GWSF business plan
  - To make sure GWSF acts in the interests of the membership and is accountable to the membership
  - To make sure GWSF remains financially solvent and acts lawfully.

### **3. What we expect of each Board Member**

Board Members should:

- Be interested in the work of GWSF and in the campaigning and policy work we do on behalf of the membership
- Be committed to GWSF's values in promoting community-controlled housing
- Be willing to contribute actively to the work of the Board
- Be willing to comply with the GWSF Code of Conduct for Board Members.

#### **4. Time commitment involved**

- The time commitment involved over the course of a year roughly covers:
  - **Attending up to 5 ordinary Board meetings (held every 2-3 months)**
  - **Reading and preparing for Board meetings**
  - **Attending occasional Board strategy sessions**
  - **Reading occasional e-mails and correspondence from GWSF, in between Board meetings**
- Board meetings are currently held on Thursdays, usually around 4.30pm. We schedule Open Meetings with the wider membership to take place after Board meetings.

#### **5. Support for Board Members**

In return for their commitment and time, we will provide:

- An induction briefing to help new Board members settle in
- Information and advice on their responsibilities and on the work of GWSF
- Reports that are clearly written and presented
- The chance to meet up with committee members and staff from other organisations
- The chance to stand for one of GWSF's office bearer positions
- Opportunities to represent GWSF at appropriate events.

#### **6. Expenses for Board Members**

- GWSF's Board members are unpaid volunteers, but you can claim expenses for reasonable out of pocket expenses (e.g. for travel costs attending Board meetings), if these are not met by your own organisation.

#### **7. Any questions?**

- GWSF's Director David Bookbinder will be happy to provide any further information you may need. You can contact David on 07936 152193 or email him at [david.bookbinder@gwsf.org.uk](mailto:david.bookbinder@gwsf.org.uk)